
Course Fee: \$299 + GST

Course Duration: 6 hrs (2 half days)

Course Objective

If you are familiar with the fundamental workings of InDesign and want to take the next step and delve deeper into this powerful publishing tool, this course is for you. Through a series of exercises that cover building complex documents containing multiple pages and several text and graphic elements, this course will enable you to enhance your skills in document design. Topics, such as drawing techniques, colour and gradients will be explored in depth, building on basic techniques to bring beginner skills to an intermediate level. Learn tips and shortcuts to boost your productivity.

Upon successful completion the individual should be able to:

- Create and format tables
- Apply a variety of effects to documents
- Link text from one page to another.
- Work with paragraph and frame styles
- Use master pages to create table of contents, footnotes and page numbers.
- Create and save your own colours
- Work with Pen tools, Pencil tools and Scissors
- Work with layers
- Import text from other documents
- Learn about preflighting and the importance of the links panel.
- Use shortcuts to help productivity.

Prerequisites

You need a working knowledge of your computer and its operating system, including use of a mouse, standard menus and commands as well as a competent understanding of InDesign's basic tools.

Delivery Method

Instructor led, group-paced, classroom-delivery learning with hands-on activities.

*We also offer one-on-one on-site training

We provide manuals with each course with practice exercises and free support on information covered in the course.
