

Course Fee: \$129 + GST

Course Duration: 3 hrs (half day)

Course Objective

In this course you will learn how to design and create a new Access database. You will use design steps to create tables, fields, and relationships for a simple database.

- Design a relational database using simple design steps
- Create tables in Access and modify the properties of a table to streamline data entry and maintain data integrity.
- Create Relationships in Access.

Prerequisites

The material in this class assumes that you have completed Microsoft Access Foundations and have a good working knowledge of Microsoft Windows. It is not a suitable introduction for people who have little or no experience with Access.

Delivery Method

Instructor led, group-paced, classroom-delivery learning with hands-on activities.

We provide manuals with each course with practice exercises and free support on information covered in the course.